**Analyst Programmer**

**Please see Special Instructions for more details.**

To ensure full consideration, applications must be received by 01/15/2018. Applications will continue to be accepted after the full consideration date, until a sufficient applicant pool has been achieved or the position is filled. The closing date is subject to change without notice to applicants. Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. Posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for classified staff positions. Typically, the starting salary is at the lower end of the salary range. For additional information please contact: Angela Williamson at angela.williamson@oregonstate.edu OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community. This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions and those in youth programs may have additional criminal history checks every 24 months. Offers of employment are contingent upon meeting all minimum qualifications including the criminal history check requirement.

**Position Details**

**Position Information**

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| **Department** | Web and Mobile Services (JIS) |
| **Classification Title** | Analyst Programmer |
| **Job Title** | Analyst Programmer |
| **Appointment Type** | Classified Staff |
| **Job Location** | Corvallis |
| **Position Appointment Percent** | 100 |
| **Appointment Basis** | 12 |
| **Pay Method** | Salary |
| **Min Salary** | $4240 |
| **Max Salary** | $7869 |
| **Employment Category** | Regular |
| **Position Summary** | Web and Mobile Services (WAMS), part of the Information and Technology Division at Oregon State University, invites applications for two full-time (1.0 FTE) , 12-month Analyst Programmer, competency level 2, positions. WAMS provides systems and services in support of Oregon State University instruction, research and administration functions. WAMS hosts and develops content for external and internal web visitors. Staff are directly responsible for the daily operation, administration, and welfare of systems hosting OSU web pages and associated databases that provide access to research and other information for users on campus, in Oregon, and around the world.  The Web and Mobile Services team embraces the University’s commitment to providing an inclusive, diverse and welcoming environment for students, faculty, staff, and the public, and recognizes the enrichment such diversity brings to the campus, the workplace and the student experience.  The purpose of this Analyst/Programmer position is to provide support to the OSU community in the area of enterprise wide web applications and to design and assemble the code and tools necessary to carry out the functions of the department. This position contributes to all aspects of development including: • Configuration of web servers • Automation of repeatable tasks • Back-end and front-end web development • Technical support for finished projects • Researching new methods and technologies to improve the quality of department products and services  • documenting all procedures and operations as outlined by team standards. • participation and leadership within the greater OSU web community. |
| **Position Duties** | 30% Development: Perform analysis, development, and code review for systems supported by WAMS.  ● Use HTML, CSS, JavaScript, PHP and other technologies to implement features, modules and themes for Drupal, WordPress and other web based projects. ● Contribute to the creation and maintenance of an OSU specific Drupal distribution. ● Assist with task breakdown and written estimates for projects.  ● Document, create and follow coding standards and practices of WAMS. ● Work with other team members as both a collaborator and mentor. • Adhere to OSU and 508C web accessibility guidelines.  30% DevOps:  ● Perform maintenance of Apache web servers, including security patches and configuration changes. ● Work with Jenkins and other CI tools to automate tests, deployments, and other repeatable processes. ● Monitor servers and applications using Nagios and other tools.  10% Work with community and partners: Collaborate with other members of the OSU community: ● Maintain a close relationship with the OSU marketing department. ● Collaborate with Disability Access Services as needed to improve accessibility for our services. ● Actively participate with the OSU web community at meetings, open labs, and in other channels.  10% Professional Development: Maintain and develop skills in support of primary job functions. Research new tools and methods both in Drupal and the larger web community. Consult with others in the industry to learn about emerging technologies.  5% Support / Training:  Partner with our customers to assist them in working with and learning how to use our content management systems. Time will include responding to help tickets, assisting customers in one on one and group settings, and possibly participating in the delivery of our formal classroom training sessions.  5% Design products and services: Work with WAMS leadership, teammates and customers to identify requirements and create specifications, wireframes and other documentation as part of efforts to deliver quality products and services to OSU.  5% Participate as a member of the WAMS team: Time will be spent attending meetings, participating in team decision making, implementing solutions to team problems and assisting in team functions. The Analyst/Programmer attends team-building events and promotes a team programming environment.  5% Other Duties Other duties as assigned. |
| **Minimum Qualifications** | This classification requires a basic foundation of knowledge and skills in systems analysis and related programming support functions generally obtained by a bachelor’s degree in computer science, or an equivalent amount of training and applied experience. |
| **Additional Required Qualifications** | • Experience working as part of a web development team using HTML, CSS, JavaScript and at least one server side language. • Familiarity with responsive design and other techniques for building mobile friendly websites. • Experience with SQL databases.  • Experience consuming data through Application Programming Interfaces (APIs). • Experience with programming frameworks. • Experience with code management tools. • Experience in customer service & support with an ability to provide technical information to a non-technical audience. • Experience with a content management system. • High level of professionalism. • Strong problem solving skills and great attention to detail. • Ability to take leadership in a highly collaborative office, as well as be self-directed. • Excellent communication skills (both written and verbal). • Excellent teamwork skills. • An ability and willingness to learn new programs and applications quickly. • Ability to juggle multiple tasks and responsibilities, prioritize appropriately, pay careful attention to details, and meet deadlines. • Enjoys working with a wide variety of stakeholders.  This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a Criminal History Check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions and those in Youth Programs may have additional Criminal History Checks every 24 months. Offers of employment are contingent upon meeting all minimum qualifications including the Criminal History Check Requirement. |
| **Preferred (Special) Qualifications** | ● Experience with Drupal. ● Experience with PHP and MySQL. ● Experience creating API’s. ● Experience with Agile development methodologies. ● Knowledge of development in association with large scale enterprise systems such as Banner by Ellucian. ● Demonstrable commitment to promoting and enhancing diversity. |
| **Working Conditions / Work Schedule** |  |
| **This position is deemed essential and the incumbent may be expected to report to work during inclement weather, emergency and other University work curtailments or closures.** | No |
| **This position requires a clear and unambiguous commitment to compliance of all National Collegiate Athletic Association (NCAA) regulations for Division I (FBS) universities.** | No |

**Posting Detail Information**

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| **Posting Number** | P01317CT |
| **Number of Vacancies** | 2 |
| **Anticipated Appointment Begin Date** | 03/01/2018 |
| **Anticipated Appointment End Date** |  |
| **Posting Date** | 12/18/2017 |
| **Full Consideration Date** | 01/15/2018 |
| **Closing Date** | 01/31/2018 |
| **Indicate how you intend to recruit for this search** | Competitive / External - open to ALL qualified applicants |
| **Special Instructions to Applicants** | To ensure full consideration, applications must be received by 01/15/2018. Applications will continue to be accepted after the full consideration date, until a sufficient applicant pool has been achieved or the position is filled. The closing date is subject to change without notice to applicants.  Applications will be reviewed based on the information submitted on the employment profile with education and work history along with any other requested documentation i.e. Posting specific question responses, transcripts, etc. **Your profile MUST clearly show how you meet the minimum/required qualifications for the position.** Resumes are NOT accepted at the application stage for classified staff positions.  Typically, the starting salary is at the lower end of the salary range.  For additional information please contact: Angela Williamson at angela.williamson@oregonstate.edu  OSU commits to inclusive excellence by advancing equity and diversity in all that we do. We are an Affirmative Action/Equal Opportunity employer, and particularly encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ community members, and others who demonstrate the ability to help us achieve our vision of a diverse and inclusive community.  This position is designated as a critical or security-sensitive position; therefore, the incumbent must successfully complete a criminal history check and be determined to be position qualified as per OSU Standard 576-055-0000 et seq. Incumbents are required to self-report convictions and those in youth programs may have additional criminal history checks every 24 months. Offers of employment are contingent upon meeting all minimum qualifications including the criminal history check requirement. |

**Supplemental Questions**

Required fields are indicated with an asterisk (\*).

**Documents Needed to Apply**

**Required Documents**

**Optional Documents**